



PROCEDURES FOR APPLYING FOR LICENSE TO SELL FIREWORKS RETAIL

Rev. 4/21/2009

Application Process:

The applications and 2009 Approved Fireworks List maybe obtained at the **District of Columbia Fire and EMS Department (DCFEMS)**, Customer Service Desk at the Office of the Fire Marshal, located on the 3rd floor of **441 4th St. NW, Suite 370**, phone number 202-727-1600.

The applicant shall follow the following (4) four steps in obtaining a License to sell fireworks retail from a temporary stand or business occupancy. **The deadline for submitting applications to sell fireworks retail is by the close of business (4:45 pm) on June 24, 2009.**

Step 1: The following must be obtained from the Department of Consumer and Regulatory Affairs:

- Building Permit for the temporary stand.
- Electrical Permit if temporary lighting and / or generator used.

Step 2: Originals and two copies, required to be presented to the D. C. Fire Marshal Office at time of application for a License to sell fireworks retail from a **Temporary Stand or Business**.

- **Driver License, city, state license or permit.**
- **List of potential employees (name and age) who will be selling fireworks.**
- **Site Plan showing location of a stand relative to egress paths, distances from buildings, streets, and other structures.**
- **TWO (2) copies of notarized letter from the owner of the property granting permission for the sale of fireworks by the applicant on said property.**

Step 3: Submit the original and a copy of the completed application, all required attachments, along with the required permit fee of **\$250.00** in the form of a **check** or **money** order payable to the **DC TREASURER** and obtain a copy of the **2009 Approved Fireworks List**

Step 4: The permit application will be reviewed for accuracy. A permit will be issued to the applicant after an inspection of the temporary stand or business occupancy. All original permits issued by DCRA must be on site during the inspection.

**FINAL APPROVAL OF THE PERMIT IS SUBJECT TO FIREWORKS SITE
INSPECTION AND APPROVAL AT THE TIME OF SETUP**

You will not be allowed to open the stand to the public until your stand has been inspected and the permit has been approved.

If there are any questions please contact the D.C. Fire Marshal Office at 202-727-1614.